

Rockville SD 220802

**COMPENSATION AND BENEFITS
LEAVES AND ABSENCES**

**DEC (REG)
REVISED 09/2022**

A Purpose

APPROVED 08/2021

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- 7. A member shall only be reimbursed for the amount actually deducted from their paycheck. Reimbursement for deducted day**

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- B** A member requesting days from the Board must submit the following information to the executive officer within thirty (30) business days after returning to duty:
- 1** Completion of the attending physician's statement which includes
 - Identification of the nature of the illness and/or extent of injury;
 - Date of initial onset of this particular condition;
 - Anticipated date eligible to return to work on a full-time basis;
 - 2** Dates of absences from work for the illness or injury; and
 - 3** Anticipated days, if any, for follow-up examinations
- C** If the employee is eligible for FMLA, the Governing Board will accept the FMLA forms as supporting documentation from the attending physician in lieu of the standard Sick Leave Board form
- D** If a member is critically ill and unable to file an application for sick leave days from the Board, the school principal, immediate supervisor, or department head may initiate the application form at the request of the member or someone in the member's family.

A Name

- 1** The governing board, which will approve or disapprove all requests for sick leave board days, shall be called the Bickville SD Sick Leave Board Governing Board

B Composition of Membership of Governing Board

- 1** Membership of the Governing Board shall be composed of:
 - a** Voting Members, elected by the current members of the Governing Board
 - (1)** Two (2) teacher representatives from elementary schools
 - (2)** Two (2) teacher representatives from middle schools
 - (3)** Two (2) teacher representatives from senior high schools
 - (4)** One (1) representative from secretarial/bookkeeper/derical personnel
 - (5)** One (1) representative from educational assistant personnel
 - (6)** One (1) representative from food service personnel
 - (7)** One (1) representative from building and grounds personnel
 - (8)** One (1) representative from administration (central office/campus level)
 - (9)** One (1) representative from the transportation personnel

Campus representative election requests shall be coordinated for equal representation from the district's campus feeder systems as follows:

Three (3) representatives from Hillton feeder

Two (2) representatives from Bickville feeder
Two (2) representatives from Richard feeder

Exception If a representative cannot be obtained from one of the above categories, then a member(s) can be added to serve at large

b Nonvoting members

- (1) The Executive Director of Finance and Federal Programs shall be the executive officer and shall be a non voting member of the Governing Board
- (2) The Governing Board will elect a chairperson with non voting status except in case of a tie vote
- (3) The Director of Health Services shall serve as a non voting member
- (4) The Benefit Specialist shall serve as a non voting member

2 Term of Office

- a A member of the Governing Board shall serve for two (2) years beginning September 1 and ending August 31. A member, if re-elected, may serve a maximum of two (2) consecutive terms
- b Term of office shall be one year
 - (1) One (1) term

- c. Elections for expiring terms shall be held at the August meeting. Only current members of the Governing Board shall be eligible to vote.**

C. Duties and responsibilities of the Governing Board

1.